<div style="background-color:#f5a623">TRANSITIONAL HOUSING-RAPID REHOUSING RENEWALS</div>

FY2024 Renewal Project Optional Self-Scoring Tool
HUD Continuum of Care Homeless Assistance Grant

Instructions

This tool contains worksheets to help applicants seeking renewal CoC funding to conduct a self-score. While not all components a project is scored on can be self-scored, this tool this tool can still give applicants a better understanding of how the project scores are calculated, and to provide an estimate of the score the organization may expect to receive.

Completion of this tool is <u>optional</u>. Completed tools <u>should not</u> be submitted to HAND with the application materials. This tool is provided for the organization's purposes only. HAND will be conducting its own review and scoring of the applications. The calculations & scores determined by HAND will be deemed the official calculations and scores.

Detailed instructions on how to perform the calculations are given throughout the tool. Please note there are separate tools for each of the different types of projects. If your organization chooses to complete the tool, please be sure the correct one is completed. Data to complete this tool will primarily be taken from a Calendar Year (CY) APR generated from HMIS for the project for the time period of 1/1/2023 – 12/31/2023, although other data sources used are also noted throughout.

Conducting calculations
In most of the worksheets, you will identify a numerator and a denominator. The numerator is divided by the denominator and then multiplied by 100 to arrive at the percentage. Any calculations resulting in decimal points .5 and over will be rounded up to the next whole number. Calculations resulting in decimal points less than .5 will be rounded down to the previous whole number.

Example:
- Numerator = 5
- Denominator = 8
- (5 ÷ 8) x 100 = 62.5%
- Rounded = 63%

Score Summary Chart

Using the chart below, input the points scored from the different components, as calculated. This chart will provide an at-a-glance overview of the project's potential score. Informational only questions from the application are not included.

	Max Points Possible	Points Scored
Component #1: Mainstream Resources & Employment		
A) Leavers with any cash income	7	
B) Leavers with any non-cash benefits	5	
C) Leavers with earned income (employment)	5	
D) Increases in Total Cash Income (either earned or non-earned) for leavers and stayers	3	
Component #2: Housing Performance & Quality		
A) Exit to permanent housing	25	
B) Utilization Rates	10	
D) Returns to Homelessness	5	
Component #3: Financial Performance		
A) Spending Rates	8	
B) Outstanding Audit/Monitoring Findings (if applicable)	-10 (if applicable)	
Component #4: HMIS Compliance		
A) Agency Admin meeting attendance	3	
B) Data Quality & Completeness	10	
C) Accurate Reporting of Annual Assessment	1	
D) Exits to known destinations	3	
E) 2024 HIC submission	5	
F) PIT Audit Changes (CoC RRH project only)	3	
G) PIT Audit Changes (non-CoC PSH or RRH if applicable)	2	
Component #5: Inclusion of Persons with Lived Experience of Homelessness		
A) Consumer Participation	2	
B) Meaningful Participation of Persons with Lived Experience of Homelessness: Persons Served	5	
C) Meaningful Participation of Persons with Lived Experience of Homelessness: Staff and Board	5	
Component #6: CoC Participation		
A) Participation in January 2024 Unsheltered Point-in-Time (PIT) Count	2	
Component #7: CAM Participation		
A) Referral Outcome Reporting (CoC Project)	2	
B) Referral Outcome Reporting (all other projects)	2	

	Max Points Possible	Points Scored
C) New Client Entries	2	
D) Housing Move-In Date Completion	4	
Component #9: Domestic Violence Projects Only		
A) Increasing participant safety	4	
TOTAL (excluding bonus points)	**Non DV projects: 119** **DV projects: 123**	
Component #11: Bonus Points		
A) Timely submission of 3 of the Quarterly Audits by deadline	3	
GRAND TOTAL (including bonus points)		

Component #1: Mainstream Resources & Employment

Measurement & Source	Numerator	Denominator	Result (%)	Scoring Range & Points Possible
(A): Leavers with any cash income Percentage of adult leavers who left the program with one or more sources of cash income. (source: CY APR) $$\left[\frac{Q18: Number\ Adult\ Leavers\ with\ 1+source(s)of\ cash\ income}{Q5a6: Total\ Adult\ Leavers}\right]$$	Q18 adults at exit w/1+ sources cash income:	Q5a6: total adult leavers:		• 70% - 100%: 7 • 60% - 69%: 5 • 50% - 59%: 3 • <50%: 0 Score: _____

Measurement & Source	Numerator	Denominator	Result (%)	Scoring Range & Points Possible
(B): Leavers with any non-cash benefits Percentage of adult leavers who left the program with one or more sources of non-cash income, including health insurance. (source: CY APR) $$\left[\frac{\begin{array}{c}Q20b: Number\ of\ Adult\ Leavers\ with\ 1+source(s)\ noncash\ income\ at\ exit\\ +\ Q21: 1\ source\ of\ Health\ Insurance\ for\ leavers\\ +\ Q21: More\ than\ 1\ source\ of\ Health\ insurance\ for\ leavers\end{array}}{Q5a6: Total\ Adult\ Leavers\ +\ Q5a5: Number\ of\ Leavers}\right]=$$ Note: the denominator uses two different numbers for leavers based on the clients included in questions 20 and 21.	Q20b adults with 1+ sources non-cash income at exit for leavers plus Q21 leavers with health insurance:	Q5a6 total adult leavers + Q5a5 total leavers:		• 85% - 100%: 5 • 60% - 84%: 3 • <60%: 0 Score: _____
(C): Leavers with earned income (employment) Percentage of adult leavers who exited with employment (earned income) (source: CY APR) $$\left[\frac{Q18: Adult\ Leavers\ with\ Earned\ Income\ (Only\ Earned\ +\ Both\ Earned\ and\ Other}{Q5a6: Total\ Adult\ Leavers}\right]$$	Q18: Adult leavers w/ earned income:	Q5a6: total adult leavers:		• 20% - 100%: 5 • 15% - 19%: 3 • 10% - 14%: 1 • <10%: 0 Score: _____
(D): Increases in Total Cash Income (either earned or non-earned) for leavers and stayers. Percentage will be calculated using data in APR question 19a1 and 19a2. See page 21 for details.				• 25% - 100%: 3 • 15% - 24%: 2 • 10% - 14%: 1 • <10%: 0

Component #2: Housing Performance and Quality

Measurement & Source				

(A): Exit to Permanent Housing
 	
Percentage of participants who, over the course of 2023, exited the project to permanent housing.
 	
Excluded from the calculations:
• Clients with an exit in 2023 to one of these destinations will be removed from the calculations:
   o Death
   o Foster Care
   o Hospital/Residential Non-Psychiatric facility
   o Residential project or halfway house with no homeless criteria
   o Nursing home/Long-term care facility
• Clients with an exit in 2023, but no Housing Move In Date. These clients will be removed from the denominator, and from the numerator if their exit was to PH.
 	
To calculate, refer to guidance provided on pages 22 – 23.
	Numerator
	
	Q23c Exits to Positive Destinations – no Housing Move In Date with exits to PH:
		Denominator
		
		APR 5a5 Total leavers (minus exclusions):
			Result (%)	**Scoring Range & Points**
				• 90% - 100%: 25
				• 80% - 89%: 20
				• 75% - 79%: 15
				• 70% - 74%: 10
				• <70%: 0
				
				Score: _____

Measurement & Source				
(B) Utilization Rates Project will be scored on the overall average utilization rates as given in the five dates given as compared to the number of beds or units given in the FY2022 project application (question 4B.1). **Note: for the TH-RRH project that uses a comparable database, this element will be reviewed using only the data in the APR, which is slightly different from other projects.** Utilization rates will be calculated based on the number of households served on the following five dates: 1/25/23, 4/26/23, 7/26/23, 10/25/23, 12/31/23. This data will be determined by using the data given in questions 7b (for TH) and 8b (for RRH) in the CYAPR. See instructions on page 24 for details. <table><tr><td>*If the principle service site is…*</td><td>*Utilization rate will be evaluated on…*</td></tr><tr><td>Dormitory/Hotel/Motel</td><td>Beds</td></tr><tr><td>Single Room Occupancy (SRO)</td><td>Beds</td></tr><tr><td>Clustered Apartments</td><td>Units</td></tr><tr><td>Scattered-Site Apartments</td><td>Units</td></tr><tr><td>Single Home/Townhouses/Duplex</td><td>Units</td></tr></table>	<u>**Numerator**</u> Total number of people or total number of households served:	<u>**Denominator**</u> Total number of beds or total number of beds + units	<u>**Result (%)**</u>	Scoring Range and Points • 90% - 100%: 10 pts • 75% - 89%: 5 pts • <75%: 0 pts Score: _____

Measurement & Source				

(D) Returns to Homelessness within 6 months of exit from project to permanent housing
 	
Projects will be scored based on the percentage of clients who exited the project between 10/1/2022 – 12/31/2023 to permanent housing and who returned to homelessness within 6 months of that exit.
 	
HAND staff have generated this data by running the System Performance Measure report on returns to homelessness and filtering this reporting for each individual project under review. As this SPM report cannot be run at a project-level, it may be difficult for providers to replicate doing to do a self-score. Providers may look to their APR to determine the total exits from 10/1/2022 – 12/31/2023 to a permanent destination, and may need to examine individual client records in HMIS to determine if any of those exits returned to homelessness within 6 months.
 	
The formula used to calculate the rate is:
$$\frac{\textit{Of clients exited Oct 1, 2022} - \textit{Dec 31, 2023 to a Permanent Housing destination, the number who returned to homelessness within 6 months of that exit}}{\textit{Total client exited from project from Oct 1, 2022} - \textit{Dec 31, 2023 to a Permanent Housing Destination}}$$
	Numerator
	
	Of clients exited 10/1/2022 – 12/31/2023 to a Permanent Housing Destination, those who returned to homelessness with 6 months of the exit
		Denominator
		
		Total clients exited 10/1/2022 – 12/31/2023 to a Permanent Housing Destination
			Result (%)	Scoring Range and Points
				• 3% or fewer: 5 pts
				• 4% - 5%: 3 pts
				• 6% - 15%: 1 pt
				• >15%: 0 pts
				
				Or:
				
				Did this project earn 0 points for this component in the 2023 competition?
				
				   • No: The project will score 0 this year
				   • Yes: Is this year's performance at least 3% better than last years?
				      ○ No: The project will score 0 this year
				      ○ Yes: The project will score 1 point this year

Component #3: Financial Performance

Measurement & Source		Scoring Range & Points Possible
(A) Spending Rate Expenditure information will be taken directly from Sage. Reference Appendix A in the "FY2024 HUD Continuum of Care Funding Competition Renewal Application and Evaluation Policies and Procedures" for the percentage of funds expended from CoC grants.	Percentage Expended as Given in Appendix A:	Projects without a rental assistance budget line: • 95% - 100% expended: 8 • 94% - 90% expended: 4 • 89% - 85% expended: 2 • Less than 85% expended: 0 Projects with a rental assistance budget line: • 90% - 100% expended: 8 • 89% - 80% expended: 4 • 79% - 75% expended: 2 • Less than 75% expended: 0 Score: _____
(B) Deduction for Outstanding Audit Findings Up to 2 points may be deducted from a project's score *for each of the following that apply*: • *Agency Financial Audit* (other than A-133 Audit): Repeat and/or unresolved audit findings from prior audit year. • *A-133 Audit:* Repeat and/or unresolved audit findings from prior audit year associated with CoC grants. • *A-133 Audit:* Repeat and/or unresolved audit findings from prior audit year associated with federal grants other than CoC grants. • *HUD CoC Program Monitoring report:* No Corrective Action Plan submitted by HUD's deadlines, or Correction Action Plan submitted did not meet HUD's approval. • *City Homeless Program Monitoring Report:* No Corrective Action Plan submitted by City's deadlines, or Correction Action Plan submitted did not meet City's approval.		Up to -10 if applicable: Score: _____

Component #4: HMIS Participation

Measurement & Source	Result	Scoring Range & Points Possible
(A): HMIS Agency Admin meeting attendance Agency will be scored based on attendance at HMIS Agency Administrator in 2023. The score received by the agency will be applied to all the agency's renewing projects. The "e-blasts" sent on 4/18/23, 8/22/23, and 11/15/23 in lieu of an on-line meeting will automatically count as two meetings each agency attended. Example, if an agency attended 2 of the on-line Agency Admin meetings, they would be counted as having attended 5 meetings (3 eblasts + 2 on-line meetings). Check the meeting dates of the HMIS Agency Administrator meetings that were attended by your Agency Administrator or another representative from your agency. ___ March 7, 2023 ___ July 11, 203 ___ May 30, 2023 ___ October 3, 2023 To calculate the total number of meetings the agency will get credit for: *Number of online admin meetings applicant agency attended in* 2023 *+3 (eblasts) = Total Number of Meetings* Each applicant agency is automatically credited "attendance" for the 3 eblasts that were sent in 2023.	# of mtgs: _____	• 6 or more mtgs (ie, 3 or more meetings + 3 eblasts): 3 • 5 or fewer mtgs (ie, 2 or fewer meetings + 3 eblasts): 0 Score: _____

Measurement & Source	Result	Scoring Range & Points Possible

NOTE TO SCORING 4B, 4C, AND 4D: The data for scoring for 4B, 4C, and 4D will all come from a calendar year APR the HMIS Lead Agency will generate for all of any agency's projects identified in Appendix C of the renewal application materials. The score received by the agency will be applied all the agency's renewing projects. In order to ensure accurate reporting, the HMIS Lead Agency staff will generate an APR from HMIS for all of an applicant's projects to be included in this review.

Agencies may run the APRs for their projects identified in Appendix C to identify any data errors that may need to be remedied. Agencies should note, however, that the HMIS Lead Agency staff will begin running these APRs for scoring purposes by mid- May.

(B): **Data Quality and Completeness**
Agency will be scored based on the percentage error rates for the following:
- Name
- Date of Birth
- Relationship to Head of Household
- Income Source at Entry
- Income Source at Exit
- Race & Ethnicity
- Gender
- Client Location
- Disabling Condition
- Veterans Status

Projects may earn 1 point for each of the 10 data elements given where the error rate is 5% or less. Up to 10 points total may be earned (1 point for each data element)

	% of Error Rate	If <5%, input "1" into cell
Name (APR 6a)		
Date of Birth (APR 6a)		
Relationship to HoH (APR 6b)		
Income Source at Entry (APR 6c)		
Income Source at Exit (APR 6c)		
Race & Ethnicity (APR 6a)		
Gender (APR 6a)		
Client Location (APR 6b)		
Disabling Condition (APR 6b)		
Veterans Status (APR 6b)		
Sum (this is the score; max 10 pts):		

Measurement & Source	Result	Scoring Range & Points Possible
(C) Accurate Recording of Annual Assessment Agency will be scored based on the percentage of people served for which the annual assessment has been accurately recorded. The formula to be used to determine performance rate is: $$\frac{Q18 : Number\ of\ adult\ stayers\ without\ required\ annual\ assesment}{Q5a9 : Number\ of\ Adult\ stayers}$$	Percentage of persons served without required annual assessment: • 5% or less: 1 pt • 6% or more: 0 pts Score: _____	
(D): Known Destinations Projects will be scored based on the percentage of persons who exit to a known destination. The formula to be used to determine performance rate is: $$\frac{Q5a5 : Number\ of\ Leavers - Q23 : Data\ Not\ Collected\ (no\ exit\ interview\ completed)}{Q5a5 : Number\ of\ Leavers}$$	_____%	• 75% - 100%: 3 pts • <75%: 0 pts Score: _____
(E): 2024 HIC Submission Did your organization submit the required HIC information by due date of February 16, 2024?	___ Yes ___ No	• All HICs submitted by due date: 5 • All HICs not submitted by due date: 0 Score: _____

Measurement & Source	Result	Scoring Range & Points Possible
(F) Accurate Reporting for Quarterly Point-in-Time Count/Housing Move-In-Date Audit for CoC funded project *(CoC Funded RRH project under review only)* *Note: this component will not apply to projects that have to use a comparable database.* Agency will receive a score based on the extent to which the agency refrains from making changes to its PIT count data following the quarterly Housing Move-In Date audits. To score this, the HMIS System Administrator staff will select one of the four PIT dates from 2023 (1/25/23, 4/26/23, 7/26/23, 10/25/23). Agencies will not be informed which date was chosen until after the review is completed. The same date will be used for all agencies. The HMIS System Administrator will re-run the project APR for this date and compare the data in that APR to the data in the APR that was confirmed back when the audit was completed. To do a self-score, agencies may run the APR for the 4 PIT dates above and compare it to the final data affirmed with HAND as of that date. Note: as the HMIS System Administrator will be picking only one of these 4 dates, in order to conduct a self-score, the applicant agency may need to review all of the dates to get an idea of how the project may score.	Percentage of client records changed after PIT count audit submission: • 0% - 5%: 3 • 6% - 19%: 1 • 20%+: 0	
(G) <u>Accurate Reporting for Quarterly Point-in-Time Count/Housing Move-in-Date Audit for non-CoC funded PSH or RRH projects</u> This criterion only applies to agencies that had non-CoC funded PSH or RRH in operation in 2023. This component will be scored the same as described for Component F above, and the self-score process would also be the same.	Percentage of client records changed after PIT count audit submission: • 0% - 5%: 2 • 6% - 19%: 1 • 20%+: 0	

Component #5: Inclusion of Persons with Lived Experience of Homelessness

Measurement & Source	Scoring Range & Points Possible
(A) Consumer Participation in Agency Board or Equivalent Points will be awarded based on the extent to which an agency demonstrates the participation of a homeless or formerly homeless individual on the agency's board of directors or equivalent policymaking entity. This is a score to be earned by the agency; those points will be applied to all of that agency's renewing projects. The applicant will need to provide documentation of a consumer participation on board or equivalent decision-making body in order to earn points.	• Had consumer participation in CY2023 and provided documentation of same = 2 pts • No consumer participation over the course of CY2023 = 0 pts Score: _____
(B) Meaningful Participation of Persons with Lived Experience of Homelessness: Persons Served Points will be awarded based on the agency's response to the following narrative question: This is a score to be earned by the agency; those points will be applied to all of that agency's renewing projects. Describe how your agency ensures the meaningful participation of persons with lived experience of homelessness (PWLEH) within your homelessness programming. In your response, describe: • How persons served by all your homeless/housing projects (not just the project receiving CoC funding) are invited to provide feedback and input into the programming. Include in your description the frequency and manner in which people are invited to provide feedback. Also note the most recent time this process was completed (month/year). • How your agency responds to this feedback and input. • Describe at least one change your agency has made to your homeless programming over the past two years in response to the input received from PWLEH. This change could have been made within the project that receives CoC funding or another homeless project within your agency.	Because this is a narrative response, conducing a self-score may not be the same as the final score the reviewers give. Applicants are informed that this is the scoring scale reviewers will use when reviewing responses. Applicants are encouraged to review this scale to determine how their response aligns: • **4 – 5 points:** Responses clearly demonstrates the agency purposefully and intentionally responds to and incorporates the input and feedback of people served. Response indicates multiple methods of getting input and feedback, including oppournities for anonymous feedback. More points may be earned if most recent feedback process was completed within the last year. More points may be earned if the change made within the past two years had a direct correlation with improving client housing outcomes. • **2 – 3 points:** Some, but not strong, evidence the agency seeks and responds to input and feedback of persons served. Based on response, it is not clear if there are oppournities for anonymous feedback. Most recent feedback process was completed over a year ago. Described change made within past two years not directly correlated to improving client housing outcomes. • **1 point**: Very little evidence that agency seeks or incorporates feedback of people served. Any description given of these efforts is vague and/or not connected to the agency's homelessness programming. • **0 points:** No clear evidence that agency seeks or incorporates feedback of people served.

Measurement & Source	Scoring Range & Points Possible
(C) Meaningful Participation of Persons with Lived Experience of Homelessness: Staff and Board Points will be awarded based on the agency's response to the following narrative question: Describe how your agency ensures the meaningful participation of persons with lived experience of homelessness (PWLEH) within your homelessness programming. In your response, describe: • Detroit the extent to which your agency intentionally hires PWLEH within your homelessness programming. In your response, note the positions PWLEH are typically hired for. • If the PWLEH staff within your agency are primarily front-line staff, describe how these staff members' perspectives, experiences, and input on agency programming are acknowledged and responded to by agency leadership. • How does your agency ensure equity in pay scales for PWLEH staff who are performing the same/similar job duties as non-PWLEH staff? • Describe how your agency provides opportunities for education, training, and/or career advancement for PWLEH who are hired within your agency. • Describe how PWLEH are recruited for and incorporated into the decision-making structures within your organization. "Decision-making structures" are defined as being the agency's Board of Directors or other similar policy-making and oversight body within the organization. This is a score to be earned by the agency; those points will be applied to all of that agency's renewing projects.	Because this is a narrative response, conducing a self-score may not be the same as the final score the reviewers give. Applicants are informed that this is the scoring scale reviewers will use when reviewing responses. Applicants are encouraged to review this scale to determine how their response aligns: • **4 – 5 points:** Responses clearly demonstrates the agency purposefully and intentionally hires PWLEH within their agency. The response provides a strong and clear description of how staff in these positions are paid equitably to similar positions and how staff are provided training or advancement opportunities. The response provides a strong indication agency leadership responding to front-line staff input and perspectives. Response also indicates intentional efforts to incorporate PWLEH within agency board and/or other decision making structure. • **2 – 3 points:** Response provides some, but not strong, evidence the agency takes intentional steps to hire PWLEH or included PWLEH in board/decision making structures. Some, but not strong, description of how agency leadership responds to input from front line staff or if staff are paid equitably compared to other positions. • **1 point**: Very little evidence that agency incorporates PWLEH within staffing or decision-making structures. Any description given of these efforts is vague and/or not clearly not intentional. • **0 points:** No clear evidence agency intentionally attempts to hire PWLEH or include PWLEH on board/decision making structures.

(D): Substantiated Grievances
Review record of any substantiated grievances against your agency in 2023 and how they will be scored as given in Appendix D. Agencies would have received communication from the Grievance Committee if they had any substantiated grievances in 2023.

Component #6: CoC Participation

Measurement & Source	Result	Scoring Range & Points Possible
(A) Did your organization participate in the January 2024 Unsheltered Point-in-Time count by at least one of the following? Having a team on the street during the street count (night of Jan 31, 2042)? ___ yes ___ no OR Having a team participate in a next-day interview shift on either February 1 or February 2, 2024? ___ yes ___ no		• Yes to at least one = 2 pts • No to both = 0 pts Score: _____

Component #7: CAM Participation

Measurement & Source	Numerator	Denominator	Result	Scoring Range & Points Possible
(A) Referral Outcome Reporting Projects will be scored having reported outcomes for referrals received from CAM from January-December 2023. The Referral Report will be used to determine this. This report will be run for the project under review for the period of 1/1/2023 – 12/31/2023. If needed, the client's record in HMIS will also be reviewed to determine if the outcome referral was completed. Exceptions will be made when needed for client transfers. By "referral outcome" meaning the receiving agency has indicated in HMIS if the referral from CAM is accepted, declined, or canceled.	Number of referrals received from CAM in 2023 that had referral outcome completed:	Total number of referrals project received from CAM in 2023:	% of referrals received from CAM in 2023 that outcome reporting was completed:	• 85% - 100%: 2 • <85%: 0 Score: _____
(B) Referral Outcome Reporting Agencies will be scored based on the extent to which outcomes to referral to non-CoC funded projects received from CAM in 2023 are recorded. The Referral Report will be used to determine this. This report will be run for all of an agency's projects in Appendix C for the period of 1/1/2023 – 12/31/2023. If needed, the client's record in HMIS will also be reviewed to determine if the outcome referral was completed. Exceptions will be made when needed for client transfers. By "referral outcome" meaning the receiving agency has indicated in HMIS if the referral from CAM is accepted, declined, or canceled.	Number of referrals received from CAM in 2023 that had referral outcome completed:	Total number of referrals project received from CAM in 2023:	% of referrals received from CAM in 2023 that outcome reporting was completed:	• 75% - 100%: 2 • <75%: 0 Score: _____

Measurement & Source	Numerator	Denominator	Result	Scoring Range & Points Possible
(C) New Client Entries Projects will be scored based on the extent to which new project entries in 2023 were from CAM. Report to be used: Detroit PSH Outcomes Report, as follows: On the "Client Detail" tab: each client with a Project Start at some point in 2023 will be compared to the date in the "Date Matched" column. The date in the "Date Matched" column should also be in 2023 (or late 2022, if project start was early 2023). Instances where "Date Matched" is not 2023 or late 2022 will be examined case-by-case to determine if the entry was a transfer from another RRH project or to determine if there is other evidence in HMIS that the client was referred from CAM. If needed, internal CAM records (ie, Salesforce) will also be reviewed to ensure referral came from CAM). For projects that do not report in HMIS, data for this measure will be requested of the agency via other means.	Total clients with a project start date in 2023 that were referred from CAM:	Total clients with a project start date in 2023:	% of new client entries from Jan – Dec 2023 who came via the CAM process:	• 100%: 2 pts • <100%: 0 pts Score: _____

Measurement & Source	Numerator	Denominator	Result	Scoring Range & Points Possible
(D) Housing Move in Date Completion Projects will be scored based on the extent to which Housing Move in Dates (HMID) are completed for clients served over the course of 2023. The following clients will be excluded from the numerator: • Clients with an entry and exit in 2023 but no Housing Move In Date based on the assumption that the agency ended up not working with the client to house them. • Clients with a project start date between 10/1/2023 – 12/31/2023 with no Housing Move In Date as of 12/31/2023 will be excluded based on the assumption that the client was still in the housing search process as of the end of 2023. Report to be used: Detroit Housing Move-in Date Audit for calendar year 2023. For projects that do not report in HMIS, data for this measure will be requested of the agency via other means.	Total clients served MINUS Total clients from the "Clients Not Housed" tab:	Total clients served by the project over the course of 2022 taken from "ClientDetail_All" tab:	% _____	• 90- 100%: 4 • 80% - 89%: 2 • 70% - 79%: 1 • <70%: 0 Score: _____

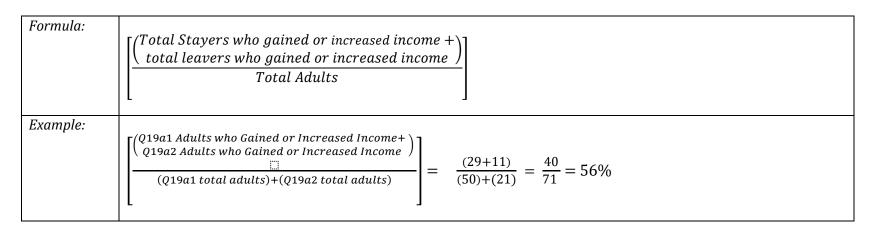## Component #9: Domestic Violence Projects Only: Increasing Participant Safety

Measurement & Source	Scoring Range & Points Possible
Applies only to projects specifically funded to serve people fleeing domestic violence **(A) Increasing Participant Safety** Points will be awarded based on the agency's response to the following narrative question: Describe the project's most important strategies for improving safety for people survivors of domestic violence (DV)/human trafficking (HT), and how the project assesses improvements to participant safety. Use specific examples where possible and see the scoring scale for how this question will be scored.	Because this is a narrative response, conducing a self-score may not be the same as the final score the reviewers give. Applicants are informed that this is the scoring scale reviewers will use when reviewing responses. Applicants are encouraged to review this scale to determine how their response aligns: **Scoring Scale:** **4 - 3 pts:** Response clearly describes multiple strategies for improving safety for DV/HT survivors; clearly describes how the project assesses improvements to participant safety; provides at least one concrete, substantive, and current example of what this work looks like that are relevant to the project; demonstrates that working to improve safety for DV/HT survivors is a key part of the project. **2 pts:** Response describes at least one strategy for improving safety for DV/HT survivors and at least one way that the project assesses improvements to participant safety; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project. **1 pts:** Response describes at least one strategy for improving safety for DV/HT survivors, but does not provide concrete or substantive examples of what this work looks like or how the project assesses improvements to participant safety. **0 pts:** Response does not identify strategies for improving safety or demonstrate that the project has done work in this area.

Component #11: Bonus Points

Measurement & Source	Result	Scoring Range & Points Possible

(A): On-Time submission of 2023 HMIS Quarterly Audits
 	
Agencies may earn up to 3 bonus points based on their timely submission of the HMIS Quarterly Audits in 2023. Any bonus points earned will be applied to all an agency's renewing projects.
 	
The dates of Quarterly Audit for 2023 were as follows:
• Q1 & Q2 2023 Quarterly Audit (10/1/2022 – 3/31/2023) due May 1, 2023
• Q3 Quarterly Audit (4/1/2023 – 6/30/2023) due August 1, 2023
• Q4 Quarterly Audit (7/1/2023 – 9/30/2023) due November 1, 2023
 	
Was the Q1 and Q2 2023 Quarterly Audit submitted by 5/1/2023?
 	
    ___ Yes   __ No
 	
Was the Q3 2023 Quarterly Audit submitted by 8/1/2023?
 	
    ___ Yes   __ No
 	
Was the Q4 2023 Quarterly Audit submitted by 11/1/2023?
 	
    ___ Yes   __ No
	# of Quarterly Audits submitted on time: _____	• 3 quarterly audits submitted on time: 3
		• 0-2 quarterly audits submitted on time: 0
		
		Score: _____

Component #1D Calculation Guidance (Leavers & Stayers with increase in cash income)

The data for this component is taken from APR questions 19a1 (stayers) and 19a2 (leavers). The percentage will be calculated as in the example below.
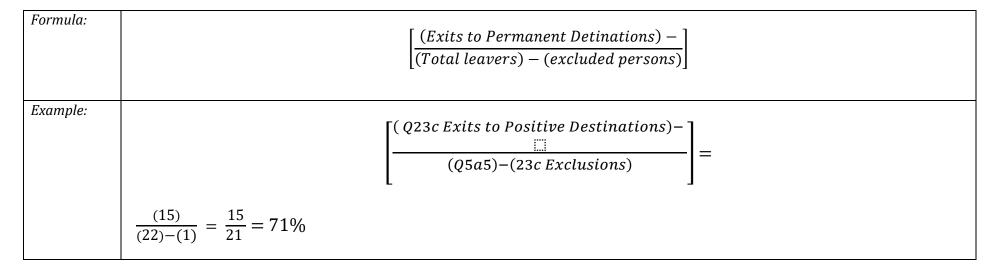
Formula:	$$\left[\frac{\left(\begin{array}{c}\text{Total Stayers who gained or increased income} + \\ \text{total leavers who gained or increased income}\end{array}\right)}{\text{Total Adults}}\right]$$
Example:	$$\left[\frac{\left(\begin{array}{c}\text{Q19a1 Adults who Gained or Increased Income} + \\ \text{Q19a2 Adults who Gained or Increased Income}\end{array}\right)}{(\text{Q19a1 total adults}) + (\text{Q19a2 total adults})}\right] = \frac{(29+11)}{(50)+(21)} = \frac{40}{71} = 56\%$$

19a1 - Client Cash Income Change - Income Source - by Start and Latest Status

Income Change by Income Category (Universe: Adult Stayers with Income Information at Start and Annual Assessment)	Had Income Category at Start and Did Not Have It at Annual Assessment	Retained Income Category But Had Less $ at Annual Assessment Than at Start	Retained Income Category and Same $ at Annual Assessment as at Start	Retained Income Category and Increased $ at Annual Assessment	Did Not Have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not Have the Income Category at Start or at Annual Assessment	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain	Performance measure: Percent of Persons who Accomplished this Measure
Number of Adults with Earned Income (i.e., Employment Income)	1	0	4	0	1	44	50	1	2%
Average Change in Earned Income	-680	0		0	658			658	
Number of Adults with Other Income	0	12	0	28	1	6	50	29	58%
Average Change in Other Income	0	-542		362.96	50			352.17	
Number of Adults with Any Income (i.e., Total Income)	1	12	2	28	1	3	50	29	58%
Average Change in Overall Income	-680	-487.17		363.46	50			352.66	

19a2 - Client Cash Income Change - Income Source - by Start and Exit

Income Change by Income Category (Universe: Adult Leavers with Income Information at Start and Exit)	Had Income Category at Start and Did Not Have It at Exit	Retained Income Category But Had Less $ at Exit Than at Start	Retained Income Category and Same $ at Exit as at Start	Retained Income Category and Increased $ at Exit	Did Not Have the Income Category at Start and Gained the Income Category at Exit	Did Not Have the Income Category at Start or at Exit	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Exit, Average Gain	Performance measure: Percent of Persons who Accomplished this Measure
Number of Adults with Earned Income (i.e., Employment Income)	1	0	0	1	1	18	21	2	10%
Average Change in Earned Income	-1,330	0		41	1,400			720.5	
Number of Adults with Other Income	0	6	2	9	2	2	21	11	52%
Average Change in Other Income	0	-524.33		65.67	1,277			285.91	
Number of Adults with Any Income (i.e., Total Income)	1	6	2	10	1	1	21	11	52%
Average Change in Overall Income	-1,330	-524.33		398.6	600			416.91	

Component #2A Calculation Guidance (Exit to Permanent Housing)

Use the formulas below to follow the example provided on the following pages. Use data from the following APR questions: Q5a5 (number of leavers) and Q23c (exit destinations) to answer this question. The example in the box below uses data from the sample reports given on the following screen shots.

Excluded from the calculations:
- Clients with an exit to one of these destinations:
  - Death
  - Foster Care
  - Hospital/Residential Non-Psychiatric facility
  - Residential project or halfway house with no homeless criteria
  - Nursing home/Long-term care facility

Formula:	$$\left[\frac{(Exits\ to\ Permanent\ Detinations) -}{(Total\ leavers) - (excluded\ persons)}\right]$$
Example:	$$\left[\frac{(Q23c\ Exits\ to\ Positive\ Destinations) - \square}{(Q5a5) - (23c\ Exclusions)}\right] =$$ $$\frac{(15)}{(22) - (1)} = \frac{15}{21} = 71\%$$

To determine the Numerator:

23c – Exit Destination – All persons	Total
Total persons exiting to positive housing destinations	15
Total persons whose destinations excluded them from the calculation	1

To determine the Denominator:

Step 2: Determine the exits that will be excluded, based on highlighted areas below

23c – Exit Destination – All persons	Total
Total	4
Total persons exiting to positive housing destinations	2
Total persons whose destinations excluded them from the calculation	1

Step 3: Determine the Total Number of Leavers, as given in the screen shot

5a – Report Validations Table	
Report Validations Table	
1. Total Number of Persons Served	240
2. Number of Adults (age 18 or over)	108
3. Number of Children (under age 18)	132
4. Number of Persons with Unknown Age	0
5. Number of Leavers	22

Component #2B Utilization Rates Calculation Guidance

Note: for the TH-RRH project that uses a comparable database, this element will be reviewed using only the data in the APR, which is slightly different from other projects.

Utilization rates will be calculated based on the number of households served on the following five dates: 1/25/23, 4/26/23, 7/26/23, 10/25/23, 12/31/23. This data will be determined by using the data given in questions 7b (for TH) and 8b (for RRH) in the CYAPR.

AVERAGE UTILIZATION RATE				
	Households Served		FY22 Application Question 4B*	
Point-in-Time Count of Persons (7b) or Households (8b) Served the Last Wednesday of:	TH portion (question 7b)	RRH portion (question 8b)	Total TH Beds	Total RRH Units
January (1/25/2023)				
April (4/26/2023)				
July (7/26/2023)				
October (10/25/2023)				
Last Day of the Year (12/31/2023)				
SUM COLUMNS				
SUM ALL HOUSEHOLDS and SUM ALL BEDS + UNITS				
Calculate Average Occupancy Using this Formula: (SUM OF ALL HOUSEHOLDS/SUM OF ALL BEDS +UNITS) *100 = Average Occupancy Percentage				
Overall Average *(may be greater than 100%)*				